



Sedgwick County Extension Office is seeking a Growing Growers Statewide Expansion Coordinator.

[Growing Growers](#) is a decentralized program wherein apprentices engage in hands-on farm work at their host farm, receive 12-month access to an extensive online course, and attend a series of in-person workshops and farm tours throughout the growing season. Through a USDA Beginning Farmer Rancher Grant, we are hiring a coordinator to support expansion of this program into other parts of Kansas (the program currently operates in the KC metro area and has operated in Wichita in the past).

The Expansion Coordinator will build momentum in their region and throughout their state for this program. That includes identifying host farms, potential apprentices, tour/workshop sites and topics, and collaborating with the GG core team during monthly all team calls. The Expansion Coordinator will receive their primary work training from the existing Growing Growers team, based in the Kansas City area.

Requirements

- Ability to work with farmers and adult learners.
- Competent working knowledge of computer software, including: Microsoft products, Google Drive, Zoom, Constant Contact, Canva, Wordpress, and online research and data management tools (or willingness to learn).
- Strong organizational skills and attention to detail.
- Strong customer service and interpersonal skills.
- Working knowledge of Facebook and other social media platforms.
- Ability to communicate clearly through public speaking and written communications.
- Experience in program planning, implementation and evaluation.
- Ability to work with diverse audiences.
- Must have a valid drivers' license, insurance, and reliable transportation.
- Associates or Bachelors' degree in an applicable field.

Preferred

- Experience working on a produce farm.
- Experience working with farmers and adult learners.
- Course work in college level horticulture, communications, or education.
- Experience in gardening, horticulture, or a related field.
- Ability to lift and carry 25 pounds.

Hours

Part-time; an average of 20 hours per week with occasional weekends and evenings required. Schedule can be negotiated. This is a grant-funded position that currently goes through September 2027.

Duties Include

- Work with supervising agent on program planning, implementation, and evaluation of apprenticeship program, workshops, farm tours, and other events.
- Participating in the project by abiding by the management plan and attending team meetings.
- Identifying potential host farmers within the state.
- Identifying/recruiting potential apprentices and/or avenues for outreach to recruit apprentices within the state.

Develop and implement participant recruitment strategies.
Facilitating in-person regional activities (demonstrations, farm tours, elective workshops) during the apprenticeship seasons.
Maintaining communication and contact with Growing Growers regional coordinator and program staff based in Kansas City/Olathe.
Supporting apprentices in accessing online course materials and other education materials.
Coordinate logistics for workshops and other events, including speakers, procurement of materials, room set up, etc.
Visit program host farms and apprentices to check program progress.
Design and implement marketing materials and promotional campaigns.
Update program website and write press releases.
Coordinate communication between apprentices, host farms, and program partners.
Maintain program documents, files, and data.
Help coordinate Steering Committee meetings and contribute insight for the program's long-term development.

Pay and Benefits \$18.00 per hour; mileage reimbursement; position can be flexible except during peak periods.

To Apply Applications will be accepted until the position is filled. Send resume, cover letter and application to:
Abbey Draut
Sedgwick County Extension
7001 W. 21st St N
Wichita, KS 67205
or by email at abbeyd@ksu.edu

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